Hybrid AA Meeting
Case Study
Robbers Roost Men’s Group
Louisville, CO
12/16/2020
Hybrid Zoom Meeting Case Study

- Need/Application
- COVID Concerns
- Technology Requirements
- Current RR Solution
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**Need/Application**

- 2020 COVID-19 Pandemic resulted in meeting place closures
- Meetings implemented remote virtual meetings
- Choice of virtual meeting application
  - 4th Tradition, each group’s autonomy dictates decisions
  - RR chose Zoom
    - Cost effective solution ($16/month for 100 attendees, unlimited time)
    - Support on multiple device OS’s (IOS, Windows, Android)
    - Supports security settings
    - Easy to use, no account required to attend
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COVID Concerns

RR Meeting Place COVID Related Transitions

1. Facility allowed us to restart in person meetings
2. Require all attendees wear masks and social distance
3. COVID Red Alert: 10 in-person attendees max
4. RR meetings went hybrid: 10 Max in-person and Zoom
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Technology Requirements

**In-Room Technology Options**

1. **Smartphone**
   - **PROS**
     - Easy to connect to network (cell or WiFi)
     - Inexpensive, most attendees have one
   - **CONS**
     - Small screen, in-person attendees can’t view at same time
     - Small camera field, not all in-person attendees can be seen
     - Low sensitivity mic: have to pass around to speakers
     - Small speakers, hard to hear remote attendees

2. **Pad/Tablet**
   - **PROS:**
     - Easy to connect to Network (cell or WiFi)
     - Moderate expense
   - **CONS:**
     - Moderate screen, in-person attendees can’t view at same time
     - Moderate camera field, not all in-person attendees can be seen
     - Moderate sensitivity mic, hard to hear from back of in-person room
     - Small speakers, hard to hear remote attendees
     - Added cost if cell network required

3. **Laptop with external monitor**
   - **PROS:**
     - Effective support for network, display, speakers, mic
     - Dedicated laptop (not owned by individual)
   - **CONS:**
     - Most expensive
     - Security concerns (theft, laptop login access, device movement)
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*Current RR Implementation*

- **RR Hybrid Meetings:**
  1. Zoom account paid from hat contributions
  2. **Meeting room technology:**
     - Used laptop purchased: login password, secured with cable lock
     - HDMI Cable to wall-mounted TV/Monitor with Speakers
     - Wide-angle 1080P resolution external USB Webcam on top of display
     - External Microphone: tested several for best sensitivity (FIFINE USB Mic)
  3. **Meeting facility owner requirements:**
     - all attendees wear masks and social distance
     - Maximum 10 in-person attendees
     - Do not allow public RR laptop login access
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Current RR Implementation

- USB Wide Angle
- Hi-Res Webcam
- Wall TV/Monitor
- FiFine USB Microphone
- Laptop

In-Person Room Display View
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Current RR Implementation

Zoom Remote Display View